



**VENDOR AGREEMENT**  
 Spirit Mount Casino & Salem HOG Chapter 1997  
 Present the  
 "6th Annual Rally in the Valley"  
 July 27, 2019



This Vendor Agreement is made effective as of \_\_\_\_\_, between Salem HOG Chapter 1997 and \_\_\_\_\_.

Whereas, Salem HOG Chapter 1997 is the Event Coordinator and the Renter of Space # \_\_\_\_\_ located at Spirit Mountain Casino, 27100 Salmon River Hwy, Grande Ronde, OR 97347. Salem HOG Chapter 1997 Poker Run will be conducted in conjunction with Spirit Mountain Casino's 6th Annual Rally in the Valley event on July 27, 2019.

**AGREEMENT:**

Salem HOG Chapter 1997/Spirit Mountain Casino agrees to provide Space # \_\_\_\_\_ as identified prior to the event to \_\_\_\_\_ Chapter 1997 and provided by Spirit Mountain Casino. Vendor is limited to space selected by Salem HOG exhibit. Vendor accepts the opportunity to participate as a vendor in the area assigned commencing July 27, 2019, at 8:45 am.

**Vendor hereby accepts the following list of conditions and limitations:**

Spirit Mountain Casino will provide, if needed, one (1) 8 ft table and two (2) chairs upon request (*see below*). All Vendor(s) must provide their own pop-up sun tents. There is no shade at the event. **Vendor agrees to provide suitable anchors/weights for their pop-up sun tents and/or canopy as the event site is windy.**

**REQUIRED INFORMATION:** Please complete

One 8ft table?       Yes     No      Two chairs?       Yes     No

Electricity?       Yes     No      If YES, how many amps? \_\_\_\_\_

If Vendor would like to make trinkets or business cards available to the guests, please contact the Rally in the Valley Coordinator about the estimated amount you will need for the event.

The Vendor agrees to donate \$25.00 in the form of gift cards, merchandise or a certificate to the Salem HOG Chapter 1997 Poker Run prize fund.

Vendor also agrees to pay an amount equal to 0% (zero) of gross daily receipts. Vendors are provided and assigned a space in the designated vendor area for \$150 fee per space to be paid upon the signing of this Agreement. Space locations will be assigned by Salem HOG Chapter 1997 and provided to the Vendor in advance of the event. A refund of \$100 will be returned to Vendor after the conclusion of the event (on-site, prior to your departure) provided the Vendor remains at the Event for the entire duration of the Event and leaves their space clean/clear of any debris.

Vendor's area shall remain open from 9am to 5pm on July 27, 2019, unless Spirit Mountain Casino notifies Vendor of other hours of the event, at which time Salem HOG Chapter 1997, will notify all Vendors of any time change. Vendor agrees to set up their booth and move their vehicle(s) to the designated parking area no later than 8:45 am on the day of the Event.

\*\* Vendor may set up their booth on Friday, July 26, 2019, beginning at 4:30pm. Vendor must make arrangements with the Rally in the Valley Coordinator in advance of the Event and must be pre-approved by the Coordinator. If prior arrangements are not made in advance, Vendor will be required to set up their booth the morning of the event.

Vendor shall remove his/her booth and contents from the vendor area no later than 10am on Sunday, July 28, 2019. Vendor must make arrangements with the Rally in the Valley Coordinator in advance of the Event for approval to remain overnight in the vendor area. Vendor is allowed one "dry" RV spot on the grounds, at no charge, if Vendor sets up on Friday evening and/or elects to remain overnight.

**IMPORTANT NOTICES:**

No weapons of any kind are allowed on the premises - NO EXCEPTIONS! If you are caught with a weapon, you will be asked to leave and forfeit your entire deposit and donation.

No alcohol is allowed on the premises other than that which is served by Spirit Mountain Casino and/or their alcohol vendor(s).

This Agreement and payment must be received no later than JULY 20, 2019, or will be invalid without prior approval from the Coordinator and/or Vendor's contact person. Please notate your contact person on the form if you have received permission to submit a late Agreement. Agreements will be approved by Salem HOG Chapter 1997 and sent back to Vendor no later July 20, 2019, with completed Vendor assigned space # on Agreement.

**PLEASE WRITE LEGIBLY! YOU MUST COMPLETE ALL FIELDS!**

First & Last Name: \_\_\_\_\_

Vendor Business Name: \_\_\_\_\_

Type of Product/Service: \_\_\_\_\_

Vendor Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

Vendor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Vendor's Rally Contact: \_\_\_\_\_  
*Required if Agreement is received After July 20, 2019*

Please send your payment (check or money order) made payable to SALEM HOG CHAPTER 1997, with your completed Vendor Agreement to:

Salem HOG Chapter 1997  
c/o Salem Harley-Davidson  
3601 Silverton Road NE  
Salem, OR 97305